# INSTRUCTIONS TO AUTHORS PREPARING THEIR CAMERA READY PAPERS FOR RDT JOURNAL

**First A. AUTHOR**

*Stefan cel Mare University of Suceava, 720229, Romania*

*contact.authorA@mailserver.com*

**Second B. AUTHOR**

*The Bucharest University of Economic Studies, 71131, Romania*

*contact.authorB@mailserver.com*

**Third C. AUTHOR**

*Mannheim Business School, 68161, Germany*

*contact.authorC@mailserver.com*

**No abbreviations for firstname / surname**

**Abstract**

*These instructions provide basic guidelines to help authors prepare their final camera-ready papers for submission to “Revista de turism – studii si cercetari in turism”(RDT). Abstract, with a maximum of 200 words, should be self-explanatory and summarize the essential qualities of the paper. Do not use more than 200 words in the abstract, as it will be included in the on-line version of the journal and sent for indexing to international databases, in different formats. Also, try to use only English characters in the abstract. Other characters, like special symbols, Greek alphabet letters, subscript and superscript styles, could not be included in the text-only on-line abstract. Do not cite references in the abstract. Before starting a new submission you are kindly invited to read all the information on the "For Authors" page from the journal web-site.*

**Key words:** *five key words or phrases arranged alphabetically and separated by commas.*

**JEL Classification:** *Please put one or several JEL codes, according to the subject of your paper. The codes can be found here: http://www.aeaweb.org/journal/jel\_class\_system.html.*

## Introduction

Prospective authors are invited to submit papers that fit within the scope of the journal. Papers should be written in English and submitted in final camera-ready form (for Romanian authors we ask to submit also the Romanian translation of the paper). All text has to be edited by using the styles defined in this document.

It is mandatory to submit your original work in Microsoft Word format (DOC) by using our on-line manuscript submission system at http://revistadeturism.ro/index.php/rdt/author/submit/. We will do the final formatting and all necessary format conversions of your paper.

Papers must have an even number of pages: 6 or 8.

You have to create a "New Submission" and to upload your paper by using the on-line interface on our page at http://www.revistadeturism.ro. Registration and login are required to submit items online and to check the status of current submissions. **We are unable to process files sent by E-mail.**

## Paper and Text Format

When you open this document, select “Page Layout” from the “View” menu in the menu bar (View | Page Layout), which allows you to see the footnotes. Then type over sections or cut and paste from another document and then use markup styles. The pull-down style menu is at the left of the Formatting Toolbar at the top of your Word window (for example, the style at this point in the document is “Text”). Highlight a section that you want to designate with a certain style, and then select the appropriate name on the style menu. The style will adjust your fonts and line spacing. Do not change the font sizes or line spacing to squeeze more text into a limited number of pages. Use italics for emphasis; do not underline.

To insert images in Word, position the cursor at the insertion point and either use Insert | Picture | From File or copy the image to the Windows clipboard and then Edit | Paste Special | Picture (with “Float over text” unchecked).

You are kindly advised to use this template for editing your submission, as you have nothing to change in terms of paper and text format. Simply applying the styles defined here will be sufficient.

Author name, affiliation and complete address are to be placed underneath the title. In case of multiple authorship of a submitted paper, the affiliation and complete address of each author must be specified.

## Tables, Figures, Equations

Illustrations and tables should be progressively numbered, following the order cited in the text; they may be organized in one or two columns. Tables must be accompanied by a caption placed at the top. Figures (abbreviated Figure X in the caption and Fig. X in the text) must be accompanied by a caption placed underneath ("Figure Caption" style). References made to tables in text will not be abbreviated e.g. “in Table I, TN Roman means Times New Roman”.

Each formula should occupy one line. Consecutive numbers should be marked in brackets.

Table 1. The recommended fonts

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Font** | **Size** | **Style** |
| Title of paper | TNRoman | 12 | Bold |
| Authors' names | TNRoman | 10 | Norm |
| Authors' address | TNRoman | 10 | Italic |
| Abstract | TNRoman | 10 | Italic |
| Title of sections | TNRoman | 10 | Norm |
| Text, Formulae | TNRoman | 10 | Norm |
| Algorithms | Courier New | 10 | Norm |
| References | TNRoman | 8 | Norm |

Figure 1 – Variables trend for Albania (1995-2010)

## Math

If you are using Word, use either the Microsoft Equation Editor or the MathType add-on (http://www.mathtype.com) for equations in your paper (Insert | Object | Create New | Microsoft Equation or MathType Equation). “Float over text” should not be selected.

## References Section

When you refer to previous research within your article, choose from the following options:

* For a single reference, single author: (Stanciu, 2012);
* For a single reference, two co-authors: (Nistoreanu and Dinu, 1997);
* When taking over a quote you must indicate the page (p.) or pages (pp.): (Nistoreanu and Dinu, 1997, p.23) or (Nistoreanu and Dinu, 1997, pp.23-27);
* If the reference is from three or more co-authors, you must indicate the first two and you should use the phrase "et al": (Nistoreanu, Ghereș et al, 2010, p.54);
* For multiple references: (Țigu, 2003, p.77; Parasuraman, Zeitham et al, 1985, pp.l41-50);
* When taking over quotes from more than one paper works by the same author, you should make the reference chronologically. If the author has published more than one paper works in the same year, you should make the differentiation by using small Latin alphabet letters: (Nistoreanu, 1997a; Dinu, 2003b);
* For editor or editors use the abbreviations (ed.) or (eds.). For edition or editions, use the abbreviations (edn.) or (edns.);
* For the references from the internet, put in brackets the web site address, if the author's name is not specified (www.uftaa.org). Please do not use automatic endnotes in Word, rather, type the reference list at the end of the paper using the “References” style.
* Papers that have not been published should be cited as “unpublished”
* Papers that have been accepted for publication, but not yet specified for an issue should be cited as “to be published”
* Papers that have been submitted for publication should be cited as “submitted for publication”
* Please give affiliations and addresses for private communications.

Please note that the references at the end of this document are in the preferred referencing style. Give all authors’ names; do not use “et al.” unless there are six authors or more. Use a space after authors’ initials.

Capitalize only the first word in a paper title, except for proper nouns and element symbols. For papers published in translation journals, please give the English citation first, followed by the original foreign-language citation.

For every reference try to find out (this is not mandatory and not always possible) a permanent on-line link and include it at the end of the respective reference. You may use some free tools for this task: http://refassist.ieee.org or http://www.crossref.org/SimpleTextQuery (please do a search on the web if you get invalid 404 pages on the links above to find out the new ones).

## Paper Status

You may always see the status of your submission on the web-site by accessing the "Submission Status" page.

## Conclusion

Although a conclusion may review the main points of the paper, do not replicate the abstract as the conclusion. A conclusion might elaborate on the importance of the work or suggest applications and extensions. Make sure that the whole text of your paper observes the textual arrangement on this page.

## Appendix A

Appendices, if present, must be marked A, B, C, and placed before the Acknowledgment section.

## Acknowledgment

Place your acknowledgments before References.

## References

The bibliography list must comprise only the papers that were referred to in the text, alphabetically ordered after the first author's or editor's surname.

You must use APA standard for citations (<https://www.google.ro/search?q=apa+citation+style>)

For book volumes, please use the following model: The author's surname, initial (initials), (Publishing year) *Title (italic*), Publishing House, Publishing place.

**Examples:**

1. Hall, C.M., Page, S.J. (2006) *The Geography of Tourism and Recreation: Environment, Place and Space*, 3rd edn., Routledge, New York, NY, p.77.
2. Minciu, R. (2004) *Economia Turismului*, Editura Uranus, București, pp.149-150.
3. Nedelea, A.M. (2008) *Tourism Marketing,* Derc Publishing House, Tewksbury, Massachusetts, pp.155-175.

For periodical magazines, use the pattern: Author's surname, name initial (initials), (Publishing year) *Title (italic)*, Periodical's title, volume (number), article pages.

**Examples:**

1. Ispas, A., Saragea, A. (2011) *Evaluating the image of tourism destinations. The case of the autonomous community of the Canary Islands*, Journal of Tourism, no.12, pp.5-12.
2. Powers T.F. (1993), *A Look Back, A Look Ahead*, Journal of Hospitality & Tourism Research, 17(1), pp.1-14.

**Example:**

When the name of the author is unknown: \*\*\* (Publishing year) *Title (italic)*, Periodical's title, Publishing place or Web address.

1. \*\*\* (2003) Full of Life UNESCO Biosphere Reserves - Model Regions for Sustainable Development, German MAB National Committee, Springer.

For internet resources, mention the name of the author (if specified), document whole title, complete title of the paperwork it was extracted from, web address, and the date you accessed it.

**Example:**

1. Vrînceanu C. (2007) *Tourism sites, searching the business model,* [http://www.wall-street.ro/.../Site-urile-de-turism-in-cautarea-modelului-de-business.html](http://www.wall-street.ro/articol/IT-C-Tehnologie/8276/Site-urile-de-turism-in-cautarea-modelului-de-business.html), accessed May 8, 2012.

**At least 15 quality references should be cited**